

Roberts Elementary School PTO Meeting
Friday November 13, 2015
8:10a.m. Roberts Café

In Attendance: Rosa Aguilar, Arghavan Banan, Jenny Beech, Lauren Bloomquist, Kelly Brumleve, Jaime Clossen, Vanessa Engel, Deanna Fuehne, Martha Gau, Maureen Glancy, Julian He, Margaret Henry, Camille Jenman, Kevin Jensen / Yvonne Chu, Aparna Jotwani, Felita Joubert, Birgitte Kleftakis, Elangovan Krishnan, Meiyee Ku, Nam Lau, Mehrhaz Molaei, Catalina Pastore, Thanyaporn Phoolpol, Amanda Reyes, Jansi Sethuraj, Natalie Smith, Rocio Suayfeta, Dina Taafe, Valerie Thurmond, Jana Wang, Pia Weyandt, Qiao Xue, Vaubhais Membliye, Liting Ren, Katezina Yaoulidou, Michelle Raftus, Tabatha Wey.

Agenda:

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| Meeting Call to Order | Camille Jenman |
| Approval of October Meeting Minutes | Aparna Jotwani for Devyn Wolens Trealla Epps |
| School Report | Camille Jenman for Lara Frazier |
| Treasurer's Report | Vanessa Engel |
| Audit Committee Report | Courtney Tardy |
| Budget Committee Report | Jennifer Thornton |
| SPARK/Fun Run Update | Natalie Smith |
| Book Fair | Kristin Schuster |
| Holiday Clothing Drive | Heather Peterson |
| Mom's Social Club | |
| Any Other Business | |

***Next meeting will be Friday, December 4th.**

8:15 am

Meeting Called to Order: Camille Jenman

Approval of October Minutes, 1st- Jennifer Thornton, 2nd – Valerie Thompson

I. School Report: Trealla Epps

The Fourth Graders moved into their temporary buildings last week. The internet, lighting, electricity and other necessary support is in place. Current student attendance at Roberts Elementary is 785 students. As reminders, the 5th grade class has no cap to the number of students in the grade. Kindergarten classrooms have 18-21 students. There is a 2nd grade Winter Musical Performance coming up on December 3, 2015 at 6:30pm. The new after school dismissal pick up procedures will start this coming Monday, November 16, 2015 and an e-mail blast with a map will be sent out in addition to the paper notices that have been sent home in student's Tuesday Folders.

- II. Treasurer's Report: Camille Jenman (as Laura Frazier was absent)
A big thank you to the Audit committee for completing the Roberts PTO Annual Financial Review, including Vanessa Engel, Deanna Fuehne and Emily Raley. There is paper/ electronic copy of the Review available. The beginning cash balance (as of 6/1/14) was \$220,177.62 and ending cash balance was \$197,440.67. That ending cash balance was able to be reconciled with outstanding checks so that the reconciled cash balance matches the QuickBooks balance (as of 6/30/2014) at 156,191.33 with zero difference.
Also, a big thank you to Kinder parent Jeff Marino, CPA, who filed our annual IRS tax return for us this year. It is a big job and he did this work pro bono for the PTO. ***
- III. Audit Committee Report: Vanessa Engel
Sample cash receipts and deposit slips were audited for the month of June and the cash balance was able to be completely reconciled.
- IV. Budget Committee: Courtney Tardy
A thank you to the entire budget committee for their hard work. A suggestion for in the future a consideration to allocating extra cash for use as needed.
- V. SPARK / Fun Run Update: Jennifer Thornton
There is a sheet/ electronic copy of the project goals and progress of the Spark Life Outside campaign. To review, our fundraising goal is \$500,000. Currently we are at \$394,904. The Fun Run was organized through Boosterthon and the fundraising goal was \$70,000 with Roberts currently having raised \$80,000. 775 students participated in the Fun Run which occurred Monday November 16, 2015 (due to a rain delay) with 92% of the students registered and 81% earning pledges. Our next goal is to expand our fundraising efforts to local companies. Example given of the Kinder Foundation. Two take home points were given; 1) To please think about any connections you may have with companies and 2) To please inform others regarding our efforts and the benefit of the SPARK park. Ms. Epps spoke regarding trying to get more support from HISD. She is aware of some turnover in the leadership at HISD, and will regroup with the new leadership when it is in place.
- VI. Book Fair: Natalie Smith
The Roberts Book Fair is coming up November 16-20, 2015. Volunteers are still needed to help with classes and/ or at Family Night on Thursday November 19, 2015. Two food trucks will also be at Roberts Thursday night, James Coney Island and Moon Rooster and Ms. Epps will do a special reading at 6:30pm.
- VII. Holiday Clothing Drive: Kristen Shuster
Roberts Elementary will have a holiday clothing drive the first two weeks of December where new and gently used clothing can be donated and a local elementary school will be chosen for the donation to be given.

- VIII. Mom's Social Club: Heather Peterson
The first event for this outlet to build community and bonds with Robert's Moms is coming up on Monday November 16, 2015 at Under the Volcano, 2349 Bissonet Street.
- IX. There is a Finnegan Counseling Session today immediately following the PTO meeting.
- X. Thank you to PJ Davis-Oran for her hard work organizing and supporting the Fourth Grade Musical, it was a success.
- XI. Thank you to Vaibhavi Shanbhogue for her hard work with the Roberts Directory, it will be used by all.
- XII. There was a flyer sent out in the most recent Tuesday Folder regarding an HISD (not necessarily Roberts) Thanksgiving lunch that is offered. This was not reviewed by Ms. Epps prior to going out, and ultimately this was cancelled.
- XIII. Traffic Safety Follow-up: Ms. Epps explained that she hopes over the next few weeks the new dismissal procedures will help with traffic and safety. She has also requested through HISD if Roberts can have a Policeman positioned at Roberts to help with traffic. Ms. Epps will keep us posted as to the progress with her efforts.
- XIV. No Other Business
- XV. Meeting Adjourned at 08:45am

Next Meeting will be Friday December 4, 2015.